

June 18, 2018 Milford Aging Services Committee Meeting Minutes

Meeting called to order at 5:30 PM by Susan Burkey, president.

Susan Burkey indicated that the Open Meeting requirements have been met.

Roll call: Ray Hostetler, Susan Burkey, Roy Cast, Vi Stutzman, Amy Salistean, Jeff Baker and Joyce Daake present.

Minutes of the May 22, 2018 meeting were provided to members via email. Roy Cast moved that the minutes of the May 22, 2018 meeting be accepted as published. Susan Burkey, second. All in favor. Motion carried.

Manager's report--Amy Salistean--printed copy distributed and attached

- Average daily meal count has risen to 17.5 per day
- Addition of shelf units is delayed until records stored there can be purged, following Record Retention Guidelines.
- Newsletter is ready to be proofed, printing is scheduled and volunteers will be needed for assembly.

Joyce Daake moved to accept the Manager's report.
Vi Stutzman, second. All in favor. Motion carried.

Financial Budget Report--Amy Salistean--printed copy attached

Roy Cast moved to accept the Manager's report.
Ray Hostetler, second. All in favor. Motion carried.

2018-2019 Budget Proposal Presentation--Amy Salistean--printed copy attached

Amy Salistean prepared and presented the Proposed budget.
Increases were discussed.
Roy Cast moved to accept the Budget Proposal.
Ray Hostetler, second. All in favor. Motion carried.

The Board thanks Amy for the time and effort required to prepare and present this report that provides a better understanding of the workings of the Center.

Full Time Senior Center Position

June 18, 2018, Jeff Baker accepted the written resignation of Bonnie Meints.

Jeff Baker recommends a full time manager for the Sr Center and supports Amy Salistean for the position. He encourages the Board to make such a recommendation to the City Council.

Open Meeting Act

Jeff Baker explained the requirements of the Open Meeting Act.

Open discussion:

Possible alternative to a potato bake are to be considered.

Wednesday night the Sr Center will be used for the viewing of a former Milford resident.

Thursday night, the City Council will meet here.

At 6:45, Roy Cast made the motion to go into executive session for the purpose of discussing the proposal of a full time manager. Vi Stutzman, second.

At 7:06, Roy Cast moved to close the executive session. Ray Hostetler, second. All in favor, motion carried. Executive session, closed at 7:07.

Roy Cast moved that this Board recommend to the City Council that the manager position at the Sr Center be made a 40 hour position. Joyce Daake, second. All in favor. Motion carried.

Joyce Daake moved that this meeting be adjourned. Susan Burkey, second. All in favor. Motion carried.

Meeting adjourned at 7:12.

Respectfully submitted,
Joyce Daake, secretary